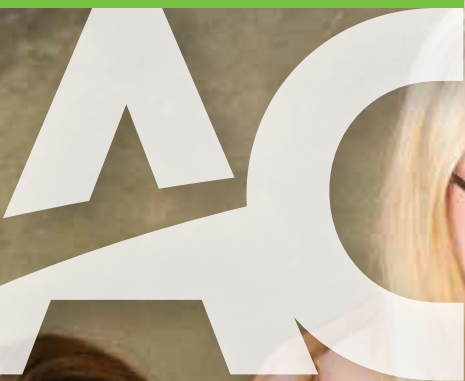


2016



**YOU'VE
BEEN
ACCEPTED**

*My career
starts here!*

Offer of Admission
**Acceptance
Guide**

ALGONQUIN
COLLEGE

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YOUR FILE IS CONFIDENTIAL

In accordance with the Freedom of Information and Protection of Privacy Act, Algonquin College may not discuss an application with anyone other than the applicant. To arrange for the release of information to a parent, legal guardian, spouse or sponsor, you must complete the Authorization for Release of Student Information form.

To download the form, go to:

 [algonquincollege.com/
registraroffice/forms/forms.htm](http://algonquincollege.com/registraroffice/forms/forms.htm)

ASSISTANCE FOR STUDENTS WITH DISABILITIES

For information on disability accommodation and support services, refer to page 13.





CONGRATULATIONS! WELCOME TO ALGONQUIN

It is our pleasure to send you this Offer of Admission and we look forward to your arrival on campus. To guide you through the next steps of the admission process, this booklet provides details about how to confirm your acceptance and secure your place in the program, as well as information on the wide range of services available to you at Algonquin College.

Keep this booklet handy for reference in the coming months and don't hesitate to contact the Registrar's Office if you have questions.



To ask a question, go to:
algonquincollege.com/ro/askus

IMPORTANT DATES

ADMISSION TO THE 2016 FALL TERM

February 1, 2016	Deadline for applications for Equal Consideration to a program. Applications received after this date will be considered on a first-come, first-served basis as long as space is available in the program. This date also applies to the Winter and Spring Terms.
February 1, 2016	Offers of Admission for 2016 Fall are mailed to applicants for non-highly-competitive programs.
March 5, 2016	Offers of Admission for 2016 Fall for non-HPAT(Health Program Admissions Test) highly-competitive programs are mailed to applicants.
March 10, 2016	Offers of Admission for 2016 Fall for HPAT highly- competitive programs are mailed to applicants.
May 1, 2016	Applicants to 2016 Fall Term must confirm their Offer of Admission on ontariocolleges.ca .
June 15, 2016	Tuition deposit is due in order to hold your seat in your chosen program.
July 1, 2016	Recommended deadline to apply for OSAP
August 1, 2016	All outstanding admission requirements must be completed.
August 4, 2016	Timetables are released on ACSIS.
September 8, 2016	Start of 2016 Fall Term for most post-secondary programs.

ADMISSION TO THE 2017 WINTER TERM

September 2016	Application processing begins (ongoing)
November 1, 2016	Recommended deadline to apply for OSAP
November 16, 2016	Tuition deposit is due in order to hold your seat in your chosen program
December 1, 2016	All outstanding admission requirements must be completed
December 5, 2016	Timetables are released on ACSIS
January 11, 2017	Start of 2017 Winter Term

ADMISSION TO THE 2017 SPRING TERM

September 2016	Application processing begins (ongoing)
March 1, 2017	Recommended deadline to apply for OSAP
April 1, 2017	Tuition deposit is due in order to hold your seat in your chosen program
April 1, 2017	All outstanding admission requirements must be completed
April 5, 2017	Timetables are released on ACSIS
May 9, 2017	Start of 2017 Spring Term



International Students

In order to accept your Offer of Admission, send an email to the International Client Service Officer named in your Offer of Admission letter indicating that you accept the offer and will make arrangements to pay your tuition fees. If you don't, you may lose your seat in the program.

Confirming Your Acceptance Into a Program

Now that you've been accepted, the most important thing you need to do is confirm your acceptance into the program. If you received Offers of Admission for more than one program, you must only confirm to the program you want.

IMPORTANT: For the Fall 2016 term, you must confirm your acceptance through ontariocolleges.ca no later than May 1, 2016. If you do not confirm your acceptance by this date, you could lose your seat in the program. If you receive an Offer of Admission after May 1, the due date for your confirmation will be indicated on the Offer of Admission. For the Winter and Spring Terms, confirmation dates are indicated in your Offer of Admission.

Application Status

To monitor the status of your application (for example, to view what admission requirements are still outstanding, if any), login to:

- **acsis.algonquincollege.com**
- **User ID:** Your Student ID Number
- **Password:** Your date of birth- Format - DD-MMM-YYYY



Conditional Offer of Acceptance

You may receive a Conditional Offer of Admission due to outstanding admission requirements. These can include:

- Official high school transcript with final grades and graduating status not received
- Proof of prerequisite courses (English, Mathematics, Sciences, etc.)
- Program-specific forms
- Portfolio or essay
- Letter of Intent
- Proof of Status in Canada

If you receive a conditional offer, you must confirm your offer and pay your tuition deposit by the Deposit Due Date to hold your seat in the program. However, your application cannot be completed until you have met all program requirements. You should submit any required documents as soon as possible.

Outstanding Admission Requirements Deadline

Fall 2016: August 1, 2016
Winter 2017: December 1, 2016
Spring 2017: April 1, 2017

If you don't submit your outstanding admission requirements by the proper deadlines, your application could be canceled.

TUITION FEES

Fees Due Date

Once you confirm your acceptance through ontariocolleges.ca, you will be provided with tuition fees information. To avoid losing your place in the program, you must pay a once per academic year \$500 non-refundable deposit by the following deadlines:

Fall 2016: June 15, 2016

Winter 2017: November 15, 2016

Spring 2017: April 1, 2017

Fees can be paid as follows:

Internet Banking:

Through major Canadian banks. Add Algonquin College as a payee and use your Algonquin College student ID number as the account number. Allow three to five (3-5) business days for processing.

By mail or in person:

Woodroffe Campus
Algonquin College, Registrar's Office
1385 Woodroffe Avenue, Room C150
Ottawa, ON K2G 1V8

Pembroke Campus
Algonquin College in the Ottawa Valley
1 College Way
Pembroke, ON K8A 0C8

Perth Campus
Algonquin College Heritage Institute
7 Craig Street
Perth ON K7H 1X7

Payment Methods

You can pay your fees using:

- Internet Banking
- Debit Card
- Money order
- Cheque

Please make cheques and money orders payable to Algonquin College. Postdated cheques will not be accepted and a fee of \$25 will be charged for all cheques returned from the bank.

If you choose to pay your tuition deposit using the payment form provided by the College, be sure to write your name and Algonquin College student ID number on the back of the cheque and send it with the form.

The balance of your fees owing will be due by the end of the first month of term. A late fee of \$100 will be applied to balances not paid by the end of the first month of term.



Late Confirmations or Tuition Deposits

If you miss the deadline to confirm your acceptance or pay your tuition deposit, you could lose your seat in the program. If this occurs, you must contact the Registrar's Office immediately. You may be granted admission if a seat is still available in your program. If the program is full, you will be placed on the waiting list and you will be notified when a seat becomes available. If the program is closed, your application will be cancelled.

IMPORTANT: Applicants must ensure that their contact information is updated and remains current so that the College can contact them if a space becomes available.



algonquincollege.com/ro/pay/payment-options/#fee





Sponsored Students

In the absence of a sponsor's letter, it is the student's responsibility to secure tuition payment. The Algonquin College refund policy supersedes other sponsorship agreements.

If your tuition fees are being paid by a sponsoring agency, your employer or a government department, the sponsor must provide the Registrar's Office with an official letter of authorization before the Deposit Due Date.

Company information required:

- Organization name
- Full mailing address
- Telephone number
- Email address
- Contact person
- List of fees paid by the sponsor (tuition fees, books, etc.)
- Start and end dates of sponsorship
- Authorization signature

Information regarding student must include:

- Student's name
- Full home address
- Home and alternate telephone number
- Email address
- Student's date of birth
- Algonquin College student ID number (if available)
- Program name and term you applied for

Once proper documentation has been received, an invoice will be sent to the sponsor. Students are responsible for any fees not covered by the sponsor. A timetable will be issued to the students once registration has been processed.

Refund Policy

Students who officially withdraw in writing within the first 10 business days from the start of term will receive a refund, less the \$500 tuition deposit. An Algonquin College withdrawal form must be completed and submitted to the Registrar's Office.

Non-attendance and/or payment cancellation does not constitute an official withdrawal.

NOTE: If you have already received OSAP funding for the term, your refund will be sent directly to the National Student Loan Service Centre

IMPORTANT: There is no refund for students who withdraw after the first 10 business days from the start of term.

International Students should consult with the International Education Centre prior to withdrawal.



FINANCIAL AID AND STUDENT AWARDS

Financial Aid and Student Awards services are now available at each campus.

There are different forms of financial assistance available to help you finance your college expenses. Become familiar with government assistance programs such as OSAP, the Algonquin College Bursary Program, campus employment opportunities, as well as scholarships and awards offered for academic achievement.



OSAP

OSAP is a federal/provincial financial aid program to help eligible full-time Ontario students cover the cost of post secondary education with loans and grants. The amount of OSAP assistance you receive depends on your calculated financial need using a formula that compares your educational costs against the expected contributions from your parent or spouse and your own income and assets.

 algonquincollege.com/ro/financial-aid/

College Bursaries

To apply for bursaries, you must log into your ACSIS account. You will be required to complete an online questionnaire to determine your eligibility. By completing this online form, you will be assessed for all college bursaries that may be available to you. You are only required to apply once per academic year.

The online bursary form is usually available a few weeks before the start of each term and it remains open for approximately 2 months.

 algonquincollege.com/bursaries

GETTING CREDIT

ALGONQUIN COLLEGE RECOGNIZES PREVIOUS ACADEMIC AND EMPLOYMENT EXPERIENCE.

Transfer of Academic Credit (Exemptions)

Students may be eligible for a Transfer of Academic Credit (Exemption) for individual courses based on learning attained at another educational institution or at Algonquin College. We will award an exemption for courses if the learning outcomes are equivalent to the course in the current program of study. Apply for Transfer of Academic Credit on ACSIS. acsis.algonquincollege.com

A \$10 fee applies for each external exemption request submitted and payment must be provided with the application. There is no fee for internal exemptions.

For more information about the transfer of academic credit process, please visit:



<http://www.algonquincollege.com/ro/apply-to-college-and-program-eligibility/advanced-standingexemptions/>

Prior Learning Assessment and Recognition (PLAR)

PLAR is a process that assists adult learners to identify, articulate and demonstrate relevant learning acquired through life and work experiences and translate this learning into college credit.

You can apply for a general education course credit using PLAR by demonstrating that you have acquired college-level learning that addresses one of the general education themes required by your program.

For more information, please click



algonquincollege.com/plar

Advanced Standing

If you are requesting entry to a program beyond Level 01, you must apply through **ontariocolleges.ca** and complete the Advanced Standing Request Form, which will be sent to you following receipt of your application. You must also submit official transcripts and course outlines and the list of courses for which you are seeking transfer of academic credit. A processing fee of \$50 applies.



algonquincollege.com/ro/forms-resources



ORIENTATION DAYS

Ottawa Campus

The AC Hub, Algonquin College's student engagement centre, offers Orientation in the fall, winter and spring for new students. It's a great way to get to know your campus, meet professors, explore the college community, connect with classmates, and take part in the Algonquin culture! Pre-Orientation Workshops take place in the lead up to orientation and offer a variety of drop-in info sessions to trade show, and parent sessions, as well as information on student success and eTexts.

 algonquincollege.com/achub/orientation

Perth Campus

Orientation Days are held during the last week of August. This is a chance for incoming students to tour the Campus, ask questions, meet faculty, staff and classmates, purchase textbooks, parking passes and lockers, receive information on student services, meet with Financial Aid, attend Blackboard workshops, get student ID cards and much more! Watch your mail in late July for your invitation

Pembroke Campus

Advantage Days/Orientation is usually held at the end of August. Information will be emailed and mailed to you about your program orientation.



OUR SERVICES

Books and Supplies

Required books and supplies are usually available two weeks before classes begin. Visit Connections: The Campus Store at the Woodroffe Campus, the Pembroke Campus Bookstore and the Perth Campus Bookstore for your course materials. The stores also carry Algonquin College crested clothing, stationery supplies and giftware selections for all seasons. **thecampusstore.ca.**

If you purchase your books before the start of classes, we recommended that you keep them in their original condition and keep your receipts until you can confirm you have the correct books.

Many programs at Algonquin College now use eText. To check and for more information, head to algonquincollege.com/etext

Pembroke Campus

Students at the Pembroke Campus will receive book lists during Algonquin Advantage Days. The bookstore will be open evenings for Continuing Education students on the first night of classes only from 6:00 p.m. to 6:30 p.m.

Perth Campus

Students at the Perth Campus will receive book lists in late July and can purchase textbooks from the Front Office during regular business hours, two weeks before classes begin.

Computers and Home Electronics

Connections: The Campus Store at the Woodroffe Campus can assist with all your computing, consumer electronics and entertainment needs. Its broad inventory includes computers, software, televisions, cellular phones, iPods, gaming consoles, board games and much more. Academic pricing is available on many product lines at up to 75% less than other retailers (valid AC Card required). Part of a Bring Your Own Device program? Come see us first and we can help you select the right device for your program.

Bring Your Own Device (BYOD)

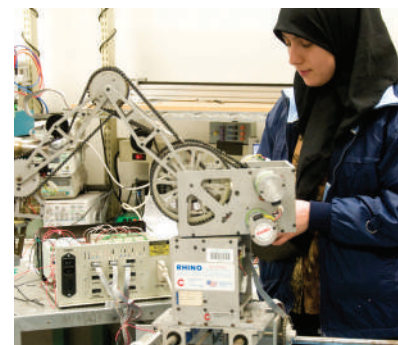
Students in programs that are part of Algonquin's BYOD initiative will find more information on their computer requirements at this link:



algonquincollege.com/byod

Health Services

The Health Services offices located at the Ottawa, Perth and Pembroke Campuses are open to all students and staff. You can see a registered nurse on a drop-in basis or arrange an appointment with a doctor at the Ottawa office. Health Services can also help you complete medical forms required for your program. Please visit the Health Services Website for contact information and hours of operation for all three campuses. algonquincollege.com/healthservices



Parking

Woodroffe Campus

Parking permits can be purchased online through the Parking Services website. Login and have it mailed to you before you arrive on campus. For all the details, visit



algonquincollege.com/parking/

Perth Campus

Permits go on sale in late August.

Pembroke Campus

Permits will be on sale during Algonquin Advantage Days.

Lockers

Registered students in a full-time or collaborative program have the opportunity to rent a locker.

Ottawa Campus

Lockers can be rented through ACSIS, the Algonquin College Student Information System. For details on rates or to use the Locker Locator tool, visit:



algonquincollege.com/parking/lockers/lockers

Perth Campus

Students can rent a locker and make payment arrangements at the Front Office during Orientation Week.

Pembroke Campus

Students will be assigned lockers during Algonquin Advantage Days in late August.



Public Transportation

U-Pass

U-Pass is a discounted transit fare pass from OC Transpo for all full-time students at the College.



algonquincollege.com/upass

Learn more about OC Transpo services:

Telephone: 613-741-4390

TTY: 613-741-5280

Web: octranspo.com





Centre for Students with Disabilities (CSD)

The Centre for Students with Disabilities (CSD) provides assistance to students with disabilities. Our staff work with students to ensure that academic accommodations are in place to help meet their individual needs. We provide disability-related counselling to students while promoting self advocacy. The goal of our Centre is to facilitate an accessible education experience for students with disabilities. When needed, we will also provide referrals to other services. To access CSD supports and services, students are required to submit disability related documentation, such as psycho-educational assessments or medical reports. All information submitted is kept strictly confidential.

Students with disabilities may be found eligible for one or more of the following services from CSD:

- Disability-related counselling and advising that is developed specifically for students with disabilities and not duplicated by regular counselling and advising services available to all students.
- Services of a learning strategist to assist with test preparation, note-taking skills, organization strategies, memory techniques and other strategies.
- Interpreter services, including manual and oral interpreting, and intervener services.
- Writing and reading technologies, such as scan and read software, texts in MP3 or other accessible formats.
- Test accommodations, such as extra time, a quiet writing environment and use of assistive technologies.
- Transcription services, such as Braille, large print materials and accessible electronic text.
- Note-takers and electronic note taking for course-related activities.
- Access to, and arrangements for, assistive devices.
- Access to the Dr. John Burton Adaptive Technology Lab.
- Consultation with faculty for students with disability-related needs.
- Liaison with and referral to other Student Support Services and external agencies.
- Liaison with campus and community agencies, including referral and follow-up services to these agencies on behalf of students with disabilities.

Call the CSD to book an appointment with a Counsellor to discuss your specific needs.

Telephone: 613-727-4723 ext. 7200

TTY: 1-866-620-3845

Web: algonquincollege.com/csd



Library

The Algonquin College Library at the Ottawa Campus provides a collection of resources and services that support and enrich learning, teaching, and research initiatives throughout the College community. The Library is committed to facilitating learning “anywhere, anytime, any way” through physical and online resources. Students, faculty, and staff have access to the educational resources needed to be well prepared for research and learning in their area of study.

The Library offers:

- 24/7 online access to digital resources such as ebooks, journals, articles, magazines, videos and tutorials
- Easy access to over 60 database packages including access to over 80,000 ejournals (scholarly journals, magazines and newspapers)
- An easy central search platform. The One Search platform is conveniently located on the Library home page.
- Support from Library staff, available through online chat, email, telephone, or in person.
- Online booking, borrowing, and AODA accommodation services
- Individualized online information for students, faculty, staff, and community members.
- Access to Subject Guides that provide a collection of recommended resources for specific subject areas. Subject Guides are created by Library staff and faculty to help students with their studies
- Friendly information about Library digital resources collections, and instruction on how to use them, including information about effective search strategies
- Access to resources from other Libraries outside of Algonquin College through Interlibrary Loans and SmartLibrary.

To learn more about the Library’s services, hours, locations, and how to access the digital services visit:



algonquincollege.com/library

Early Learning Centre (ELC) (Ottawa Campus)

The ELC is a licensed Campus Child Development Centre and student learning facility caring for children aged three months to five years. Early Childhood Educators provide a developmentally appropriate full-day program for up to 49 children.

The ELC provides learning opportunities for Early Childhood Education (ECE) students through practice and observation and is part of the School of Health and Community Studies. It is licensed by the Ontario Ministry of Community and Social Services.

Demand for spaces at the centre is high and commonly there is a waiting period before entry. You are therefore encouraged to apply at the earliest opportunities.

International Education Centre

The International Education Centre provides personal support to international students. Services include admissions, health insurance, airport pickup services, academic workshops and peer tutoring, assistance with accommodations, orientation, social and cultural activities, visa and permit assistance.

The centre also offers specialized English as a Second Language training for those who wish to achieve English proficiency as a stepping stone to further post-secondary study.



Mamidosewin Aboriginal Student Centre

The Mamidosewin Centre provides a welcoming and supportive environment that reflects the values and cultures of our First Nations, Inuit and Métis students. The Mamidosewin team offers Algonquin College students support for their career, academic and personal success; traditional teachings; ceremonies; and cultural gatherings. The centre has a study space, computer lab with printer and kitchenette for student use. Social and cultural activities are held daily.



[algonquincollege.com/
mamidosewin](http://algonquincollege.com/mamidosewin)





Food Services (Ottawa Campus)

Food Services is committed to providing a variety of food locations at Woodroffe Campus uniquely tailored to the needs of our community. Whether you have allergies, dietary constraints or simply strive for a healthy lifestyle, our diverse menu options are guaranteed to satisfy your needs. We look forward to serving you in the upcoming semesters!

Meal Plans

Food Services offers a variety of different meal plan options to enhance your overall Algonquin Experience. All meal plans work on a declining balance “a-la-carte” system, where you only pay for what you eat. When you purchase your meal plan, food dollars are deposited into your secure AC Card account. To purchase food at any one of our 7 Food Service locations simply present your AC Card. Ask the cashier for a receipt to view your account balance at any time. Visit our website or contact us directly for more information.

Web: algonquincollege.com/food-services

Email: mealplans@algonquincollege.com

*Meal Plans are not available on the Pembroke or Perth Campuses.

IMPORTANT: All students living in Residence for the first time must purchase one of the Residence Two Semester Meal Plans.

The Observatory (Ottawa) and The Landing (Pembroke)

Student lounges are operated by the Students' Association at each campus. You can relax near the fireplace, play a game of pool, watch TV and have something to eat.

The Observatory now accepts the Student Meal Plan card on all food items and serves STARBUCKS coffee. A variety of entertainment is scheduled throughout the year.





Students' Association (SA)

The Students' Association is a not-for-profit corporation whose mission is to create an environment that inspires a passion for student success. The SA is governed by a Board of Directors made up of nine students and is run by a full-time staff. Together, they work to ensure that your concerns are heard and addressed and that you receive the assistance you require to succeed. The SA has offices at each campus:



algonquinsa.com

The Employment Support Centre

Algonquin College offers a number of comprehensive services including: coaching on job search techniques, résumé and cover letter review, online job postings through MyCareerZone (in your ACSIS Account), and more. The Employment Support Centre is located at the Ottawa Campus, but services are available for all Campuses.

Athletics

Algonquin's athletic facilities and programs are an excellent complement to your academic life. In 2005, we opened a \$4.9 million dome at the Woodroffe Campus that features a regulation-size soccer field, clubhouse and a sports therapy clinic.

Algonquin Fitness Zone

This 20,000 square foot, state-of-the-art fitness facility built by the Students' Association has everything you need to achieve your fitness goals. Also, recently added to the Fitness Zone is the Impact Zone, a place for Fitness Zone members to participate in Thai Boxing, Brazilian Jiu-Jitsu and Mixed Martial Arts classes.

Recreation Leagues

Students can join one of many recreation leagues offered such as floor hockey, badminton, basketball, volleyball, indoor soccer, touch football, cricket and ice hockey. Students at the Pembroke Campus can participate in intramural sports including basketball and ball hockey in the new outdoor court.

Thunder Varsity Sports

Be a part of the THUNDER experience! Fully funded by the Students' Association, teams include men's and women's soccer, men's and women's rugby, volleyball, basketball and curling. We have some of the best teams in the province! Try out for a team or come to a game and help your mascot Thor cheer on the THUNDER.



Counselling Services

Algonquin College's Counselling Services team is dedicated to helping students face the many challenges of college, maintain their mental health and wellness, and chart a fulfilling career path. Services are free and confidential. Support is offered by a team of professional counsellors for issues such as:

- Symptoms of Depression and Anxiety
- Overwhelming Stress
- Career and Academic Planning
- Study Skills and Time Management
- Troubling Relationships
- Trauma and Grief
- Thoughts of Suicide
- Self Esteem and Assertiveness
- Addiction Behaviours
- Transition and Change
- Sexuality and Gender Issues
- Cultural Adjustment

Counsellors can also help connect students with available supports for:

- 24/7 Crisis
- Psychological Assessment or Diagnosis
- Treatment for a Psychological Disorder, such as Substance Abuse or an Eating Disorder



algonquincollege.com/counselling

Residence Services

Get the full college experience by living on campus at Algonquin's Residence. It presents students with a great opportunity to meet new friends, join clubs, attend social events, join committees and fully emerge yourself in all that the College has to offer.

Located at the Woodroffe Campus in Ottawa, this 1,050-bed facility is available to new and returning students. Every two-bedroom suite includes a full bathroom and a kitchenette equipped with a fridge and microwave. Barrier-free suites are available upon request.

Acceptance into residence is allocated on a first-come, first-served basis. Applications for the Fall 2016 Term and the Winter and Spring 2017 Terms can be submitted online through our new student portal at algonquinrez.ca. Applicants are advised to apply as early as possible.

Students that apply after the Residence has reached its capacity are placed on a waitlist. The Residence will mail out a Notification of Waitlist or a Notification of Acceptance by email to student applicants. A Notification of Acceptance will prompt all applicants to complete the remaining steps of the online application. A Notification of Waitlist will include terms of the waitlist and the waitlist procedure. It is your responsibility to contact the Residence if you have not received a notification. If you are placed on a waitlist and a spot becomes available, Residence will contact you by telephone and you will have 48 hours to claim your spot.

Everyone accepted into Residence must fill out a personality profile. This profile contains a variety of questions about your social habits, interests and musical tastes. Based on these profiles, we will place you with a roommate of the same gender with similar interests. If you have a friend who will also be living in Residence, you can include their name on the profile survey. If you request each other, we will try our best to ensure you are placed in the same room. There are no co-ed suites.

IMPORTANT: Residence fees must be sent separately to Residence, not to the Registrar's Office with your tuition fees.

Housing

The Students' Association (SA) helps students search for off-campus accommodation year-round. Rental listings for apartments, houses and rooms are posted on the SA website. City maps, bus maps and information on tenant rights are also available at the Woodroffe Campus office. Students joining Algonquin for the Fall Term should start looking for accommodations as soon as possible because spaces fill up quickly.

The Pembroke Campus hosts an Open House and Housing Day and offers an opportunity for students to find housing by offering access to telephones and a housing list available online.



[algonquincollege.com/
pembroke/housing-list](http://algonquincollege.com/pembroke/housing-list)

The Perth Campus provides an off-campus housing list on the website available for viewing at the beginning of April each year.



algonquincollege.com/Perth



WHAT'S LEFT TO DO?

Once you've confirmed your acceptance, submitted all required documentation and paid your tuition fee deposit, you will be registered into your program.



CHECKLIST

- Confirm your program acceptance at ontariocolleges.ca by the appropriate deadline.
- Complete any conditions of acceptance.
- Obtain financial assistance for your tuition fees through a financial institution or OSAP.
- Pay your tuition fee deposit
- Schedule your campus tour or register for your campus orientation.
- Apply for Residence if you haven't already done so.
- Apply for your transfer of academic credits.
- Complete and submit an Entrance Bursary application if you are in a diploma or degree program.

CONTACT INFORMATION

OTTAWA CAMPUS

Algonquin College of Applied Arts and Technology

1385 Woodroffe Avenue
Ottawa, ON K2G 1V8

Local: 613-727-4723
Toll-free: 1-800-565-4723
TTY: 1-866-620-3845
Fax: 613-727-7767
Web: algonquincollege.com

PEMBROKE CAMPUS

Algonquin College in the Ottawa Valley

1 College Way
Pembroke, ON K8A0C8

Local: 613-735-4700
Toll-free: 1-800-565-4723
TTY: 1-866-620-3845
Fax: 613-735-4739
Web: algonquincollege.com/pembroke

PERTH CAMPUS

Algonquin College Heritage Institute

7 Craig Street
Perth ON K7H 1X7

Local: 613-267-2859
Toll-free: 1-800-565-4723
TTY: 1-866-620-3845
Fax: 613-267-3950
Web: algonquincollege.com/perth

ONTARIOCOLLEGES.CA

60 Corporate Court
Guelph, ON N1G 5J3
Local: 519-763-4725
Toll-free: 1-888-892-2228
TTY: 519-763-1102
Email: Ask-us@ontariocolleges.ca
Web: ontariocolleges.ca

CONNECTIONS: THE CAMPUS STORE

Email: campusstore@algonquincollege.com
Web: www.thecampusstore.ca

Ottawa Campus
Tel: 613-727-4723 ext. 7609
Toll-free: 1-800-565-4723 ext. 7609
Fax: 613-727-7744

ACADEMIC ACCESS CENTRE

Email: aac@algonquincollege.com
Web: algonquincollege.com/access

Ottawa Campus

Local: 613-727-4723 ext. 5722
Toll-free: 1-800-565-4723 ext. 5722
TTY: 613-727-7720
Fax: 613-727-7625

Academic Upgrading – Pembroke Campus

Local: 613-735-4700 ext. 2764

Academic Upgrading – Smiths Falls Centre

Local: 613-727-4723 ext. 3537

CAMPUS TOURS

Ottawa Campus

Local: 613-727-4723 ext. 5482
Toll-free: 1-800-565-4723 ext. 5482

Pembroke Campus

Local: 613-735-4700 ext. 2756

Perth Campus

Local: 613-267-2859 ext. 5601

CENTRE FOR STUDENTS WITH DISABILITIES

Email: csd@algonquincollege.com
Web: algonquincollege.com/csd

Ottawa Campus

Local: 613-727-4723 ext. 7683
Toll-free: 1-800-565-4723 ext. 7683
Fax: 613-727-7661
TTY: 1-800-620-3845

Pembroke Campus

Local: 613-735-4700 ext. 2729
Fax: 613-735-8805
TTY: 1-800-620-3845

Perth Campus

Local: 613-267-2859 ext. 7063

COUNSELLING SERVICES

Email: counselling@algonquincollege.com
Web: algonquincollege.com/counselling

Ottawa Campus

Local: 613-727-4723 ext. 7200
Toll-free: 1-800-565-4723 ext. 7200
Fax: 613-727-7648

Pembroke Campus

Local: 613-735-4700 ext. 2804
Fax: 613-735-8805
Email: cadyj@algonquincollege.com
Web: algonquincollege.com/pembroke/counselling

Perth Campus

Local: 613-267-2859 ext. 5610
Fax: 613-267-3950

FINANCIAL AID AND STUDENT AWARDS

Email: financialaid@algonquincollege.com
Web: algonquincollege.com/ro/financial-aid

Ottawa Campus

Local: 613-727-0002
Toll-free: 1-800-565-4723
Fax: 613-727-7604

Pembroke Campus

Local: 613-735-4700 ext. 2709
Fax: 613-735-8800

Perth Campus

Contact the Financial Aid office at the Woodroffe campus.

FOOD SERVICES

Email: mealplans@algonquincollege.com
Web: algonquincollege.com/foodservices

Ottawa Campus

Local: 613-727-4723 ext. 7615
Toll-free: 1-800-565-4723 ext. 7615
Fax: 613-727-7735

GENERAL ARTS AND SCIENCE

Ottawa Campus

Local: 613-727-4723 ext. 5790
Toll-free: 1-800-565-4723 ext. 5790

Pembroke Campus

Local: 613-735-4700 ext. 2766

HEALTH SERVICES

Ottawa Campus

Local: 613-727-4723 ext. 7222

Pembroke Campus

Local: 613 735-4700 Ex 2748
Email: klawit@algonquincollege.com
Web: algonquincollege.com/pembroke/health-services

Perth Campus

Local: 613 267-2859 ext. 6546

INTERNATIONAL EDUCATION CENTRE

Local: 1-613-727-4723 ext. 7031
Toll-free: 1-800-565-4723 ext. 7031
Fax: 1-613-727-7665
Email: international@algonquincollege.com
Web: algonquincollege.com/international

LANGUAGE INSTITUTE

Local: 613-727-4723 ext. 5700
Toll-free: 1-800-565-4723 ext. 5700
Fax: 613-727-7757
Web: algonquincollege.com/languages

MAMIDOSEWIN CENTRE FOR ABORIGINAL STUDENTS

Local: 613-727-4723 ext. 7186
Toll-free: 1-800-565-4723 ext. 7186
Web: algonquincollege.com/mamidosewin

PARKING AND LOCKER SERVICES

Email: parking@algonquincollege.com
Web: www.algonquincollege.com/parking

Ottawa Campus

Local: 613-727-4723 ext. 7187
Toll-free: 1-800-565-4723 ext. 7187
Fax: 613-727-7617

CONTACT INFORMATION

PRIOR LEARNING ASSESSMENT AND RECOGNITION (PLAR)

Web: algonquincollege.com/plar
Email: plar@algonquincollege.com

Ottawa Campus

Local: 613-727-4723 ext. 7027
Toll-free: 1-800-565-4723 ext. 7027

Pembroke Campus

Local: 613-735-4700

Perth Campus

Local: 613-267-2859

REGISTRAR'S OFFICE

Ottawa Campus

Web: algonquincollege.com/ro
Local: 613-727-0002
Toll-free: 1-800-565-4723
TTY: 1-866-620-3845
Fax: 613-727-7767
Email: askus@algonquincollege.com
Web: algonquincollege.com/ro

TEST CENTRE

Email: testcentre@algonquincollege.com
Web: algonquincollege.com/testcentre

Ottawa Campus

Local: 613-727-4723 ext. 7079
Toll-free: 1-800-565-4723 ext. 7079
Fax: 613-727-7671

Pembroke Campus

Local: 613-735-4700

Perth Campus

Local: 613-267-2859

RESIDENCE

Email: residence@algonquincollege.com
Web: algonquincollege.com

Ottawa Campus

Local: 613-727-7698
Fax: 613-727-7647

AC HUB

Email: hubmail@algonquincollege.com
Web: algonquincollege.com/achub

Ottawa Campus

Local: 613-727-4723 ext. 3532
Toll-free: 1-800-565-4723 ext. 3532
Fax: 613-727-7680

STUDENT AFFAIRS & ORIENTATION

Pembroke Campus

Local: 613-735-4700, ext. 2712
Email: YourFuture@algonquincollege.com

EMPLOYMENT SUPPORT CENTRE

Email: welcomecentre@algonquincollege.com
Web: algonquincollege.com/employment

Ottawa Campus

Local: 613-727-4723 ext. 7200
Toll-free: 1-800-565-4723 ext. 7862
Fax: 613-727-7648

EMPLOYMENT SERVICES

Pembroke Campus

Local: 613-735-4700 ext. 2814
Email: yanthac@algonquincollege.com
Web: algonquincollege.com/pembroke/campus-employment-services

CARD SERVICES (AC CARD)

Email: photoid@algonquincollege.com
Web: algonquincollege.com/card-services

Ottawa Campus

Local: 613-727-4723 ext. 3412
Toll-free: 1-800-565-4723 ext. 3412
Fax: 613-727-7617





ALGONQUIN COLLEGE

OTTAWA
PERTH
PEMBROKE
ONLINE
INTERNATIONAL

RECRUITMENT OFFICES

Ottawa Campus: 613 727 4723
Perth Campus: 613 267 2859 x5601
Pembroke Campus: 613 735 4700
Jazan Campus: 0096673238865 x144

ACADEMIC REFERRAL CENTRE

Ottawa Campus: 613 727 4723 x5722

KEY TELEPHONE NUMBERS

General Information: 613 727 0002
Toll Free: 1 800 565 4723
Residence: 613 727 7698

OTTAWA CAMPUS

Algonquin College
of Applied Art and
Technology

1385 Woodroffe Avenue
Ottawa, Ontario
K2G 1V8

613 727 4723

PERTH CAMPUS

Algonquin College
Heritage Institute

7 Craig Street
Perth, Ontario
K7H 1X7

613 267 2859

PEMBROKE CAMPUS

Algonquin College
in the Ottawa Valley

1 College Way
Pembroke, Ontario
KBA 0C8

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JAZAN CAMPUS

King Abdullan Street,
Al Suais District
45142 Jazan
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